IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD

ANNOUNCEMENT NUMBER
26-247AR

CLOSING DATE
2026-11-26

INTERVIEWING SUPERVISOR INFO

Supervisor MAJ Christopher Lehn
Phone 515-331-5590, ext. 18801
Email christopher.r.lehn.mil@army.mil

WHO IS ELIGIBLE TO APPLY:
Current (Title 32) AGR IAARNG Members
in the grade range listed below

PCS
Permanent Change of Station may be authorized

POSITION DESCRIPTION
BN SR SUPPLY NCO

VICE
BISHOP

MOS/AOC
92Y

GRADE RANGE
Min: E6 (P) | Max: E7

UNIT OF ASSIGNMENT
HHC, 334TH SUPPORT BATTALION
CEDAR RAPIDS, IA

PSN #
03035166

Area of Consideration:
Applicants who do not meet the eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and the application packet will be returned without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum requirements per DA PAM 611-21. Applicants who do not meet the minimum requirements will not be considered and the application will be returned without action. Soldiers must be qualified in their current position (PEC complete and MOSQ). Lateral applicants who are not MOS/AOC qualified, must become qualified in advertised MOS/AOC within one year, if selected.

AGRs who have met the minimum or maximum grade may apply for this position. Applicants will be considered in the following order:

1. **Lateral Applicants** (Soldiers holding the maximum grade; MOSQ & Non-MOSQ) - Board will convene
2. **AGR Promotion List (APL) MOSQ** (Soldiers on the APL who are MOSQ) - Selection made directly from the list; no board will be convened.
3. **AGR Promotion List (APL) Non-MOSQ** (Soldiers on the APL who are not MOSQ) - Board will convene.

APPLICATION CHECKLIST

- [ ] Completed AGR Vacancy Announcement Checklist
- [ ] NGB Form 34-1, Application for Active Guard/Reserve (AGR)
- [ ] Copy of individual Soldier Talent Profile from IPPS-A; must be within 30 days of closing date.
- [ ] Copy of last DA Form 5500/5501, ITR, or ATIS screenshot, within 6 months of closing date
- [ ] Copy of last DA 705, ITR, or ATIS screenshot, showing current fitness test
- [ ] Submit last 5 evaluations, if applicable
- [ ] Copy of waiver request if required per AR 135-18, Table 2-4 and/or NGR 600-5.

Application will be submitted as one document. PDF portfolios will not be accepted.

Applications that do not provide all information requested on the checklist above will not be considered for the position. Only complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

DESCRIPTION OF DUTIES

BN Senior Supply Sergeant for 334th Brigade Support Battalion. The position will be located at Cedar Rapids, IA. Responsible for accounting for property using GCSS-A; creating, distributing, reviewing and maintaining hand receipts, sensitive item reports and cyclic inventories; managing suspenses; requisitioning and receipt of non-expendable property. Leads the execution of the Command Supply Discipline Program. Plans and prioritizes loan agreements and transfer of equipment to ensure force modernization is accomplished. Serves as Fund Holder for the 334th BSB and other duties as assigned.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT

1. Must meet requirements as stated in the Area of Consideration.
2. Must meet medical standards in accordance with AR 40-501 and AR 600-9. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
3. Must be qualified for continued service in the AGR Program in accordance with AR 135-18, NGR 600-5, AR 40-501, and be capable of performing duties assigned and implied by grade, MOS, and position.
4. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives; failure to do so will result in separation.
5. Must be in compliance with Army Body Composition Program and show a passing result within 6 months of closing date. Must have current physical fitness test. Soldiers will participate in physical fitness training and take the Army Fitness Test semi-annually.
6. Must not have any unfavorable actions and/or active SFPA flags.
7. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
8. A secret security clearance is required for this position. Failure to maintain proper clearance will result in termination of employment.
9. Promotion/Demotion actions are based on the requirements outlined in AR 600-8-19 for Enlisted, NGR 600-100 for Officers, or NGR 600-101 for Warrant Officers.

APPLICATION RECEIPT

All applications must be received in the Human Resources Management Office by the closing date of the announcement. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed, and received prior to the closing date and time.

Applications can be emailed to **ng.ia.iaarng.mbx.hro-agr@army.mil**. This mailbox does not accept encrypted emails. Input the job announcement number into the subject line of the email. Submit the entire packet as one document. The file must be named using the format: **LAST_FIRST_JOB#** *(e.g., SMITH_JOHN_26-247 AR.pdf).* PDF portfolios will not be accepted.

EQUAL OPPORTUNITY EMPLOYER

The Iowa National Guard is an equal opportunity employer. Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

INSTRUCTIONS TO SUPERVISORS

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

POSITION OR BOARD QUESTIONS

Contact the selecting supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING

515-252-4514 or 515-252-4751