IOWA AIR AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD
NGIA-HRO-AGR
7105 NW 70TH AVENUE
JOHNSTON, IOWA 50131-1824

Announcement Number: 26-076AF **Closing Date: 25-Nov-26**

POSITION DESCRIPTION:
POSN TITLE: Special Security
AFSC: 1N0X1 **VICE:** Lauters
Max: E-7 **Min:** E-6

SELECTING SUPERVISOR INFO:
SMSgt Tag Noel, 515-261-8105,
tag.noel@us.af.mil

UNIT OF ASSIGNMENT:
132d Wing/133 Combat Training Squadron
Des Moines, IA

FAC: 38B000
POSITION #: 108853334

Permanent Change of Station (PCS) may be authorized if in the best interest of the government.

WHO MAY APPLY: Current (Title 32) AGR members of the 132d Wing, IA ANG.

ASVAB LINE SCORES **PULHES:** **Additional Restrictions:**

AREA OF CONSIDERATION:

Fully Qualified 1N0, Top Secret

INITIAL *************Checklist must accompany all applications*************

_____ 1. NGB Form 34-1, Application for Active Guard/Reserve (AGR).
_____ 2. Copy of Records Review List (RIP).
_____ 3. AF 422 (Physical Profile Serial Report).
_____ 4. Copy of most recent Report of Individual Fitness from myFitness through the myFSS platform.
_____ 5. Copy of last five Enlisted OR Officer Evaluation Reports.
_____ 6. If announcement restricts to promotable in any grade, individual must be promotable by closing date of announcement. Documentation supporting promotion eligibility date must be attached.
_____ 7. I understand it is my responsibility to ensure all documents are included, signed and received prior to 1530 on the closing date.

**** Submit entire packet as one document. PDF Portfolios will not be accecpted. ****

CAUTION:
If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

DESCRIPTION OF DUTIES:

Position Description:

The Special Security Representative (SSR) serves as an integral member of the 133 CTS Program Management Office, providing essential security oversight, coordination, and support across mission critical programs and activities.
The primary purpose of this role is to serve as a Special Security Representative (SSR) in direct support of the Special Security Officer (SSO). The position performs day to day operational duties within the SCIF and supports all SCI related security programs and protective measures. The SSR serves as a principal advisor to leadership on SCI, physical, computer, information, personnel, and administrative security matters, and conducts detailed research and analysis across these security disciplines. Success in this role requires a comprehensive working knowledge of intelligence support operations, procedures, and practices.

Major Duties:

(1) Implements policies and procedures required to manage sensitive compartmented information (SCI) programs and to protect SCI resources. Functions as a technical specialist on all SCI security matters as well as other areas of classified security and classification guidance. Duties require incumbent to maintain currency on a variety of different security program interrelationships, requirements, regulations and guidance in order to apply this knowledge to protect SCI facilities and materials from espionage, sabotage, and destruction.

(2) Implements policies and procedures for accomplishment of SCI protection and security. Researches, interprets, analyzes and applies Presidential Executive Orders, Director Central Intelligence Directives (DCIDs), Defense Intelligence Agency Manuals, DoD Manuals, military component manuals and instructions, and local Operating Instructions.

(3) Controls all collateral and SCI classified information and material within the Sensitive Compartmented Information Facilities (SCIFs) affecting the Unit's mission. Ensures SCIFs comply with all applicable construction and physical requirements, standards, and regulations as delineated by higher headquarters.

(4) Implements the SCI security clearance program for all assigned personnel, ensuring all required clearances are up-to-date and completed. Tracks and administers SCI clearances for all in-processing personnel to ensure mission readiness. Terminates or transfers SCI clearances for out-processing personnel. Provides SSO services for other units located within the same geographic area. Incumbent meets with key customers to assess customer satisfaction and resolve problems that arise. Ensures that subordinates provide customer guidance and training.

(5) Provides oversight of unit and SSO security self-inspections and presents detailed and comprehensive reports with corrective action taken to the unit CC/PMO/SIO/WIP. Follows-up to ensure complete and quality resolution of discrepancies. Assesses and revises policies and procedures to improve their quality, timeliness, and efficiency.

(6) Performs other duties as assigned.

GENERAL ELIGIBILITY REQUIREMENTS:

1. Must meet requirements as stated in the "Areas of Consideration".
2. Enlisted personnel must possess an AFSC compatible with the MPCN upon selection for military duty.
3. Not be eligible for, nor be receiving, an immediate Federal (Military or Civilian) retirement annuity.
4. Any individual selected for a military duty tour must, at the time of entry on military duty, be eligible to serve 5 consecutive years in the AGR Program prior to eligiblity for military non-disability retirement or retainer pay.
5. A member selected for full-time military duty tour must have sufficient retainability to complete 20 years of Active Federal Service prior to mandatory separation date (MSD) for officers; age 60 for enlisted members.
6.Any member in the fitness improvement program (FIP) is ineligible for entry into any type of AGR or statutory tour.
7. Member currently in the AGR program must meet the requirements as stated in ANGI 36-101, The Active Guard/Reserve Program and ANGI 36-2002, Enlistment Reenlistment in the Air National Guard.
8. Must be able to obtain a security clearance if required for the grade and duty position of assignment within one year.
9 Indivdual selected must perform all duties and conform to hours of duty as determinded by the Commander. Individuals selected in lieu of a military technician position must perform all duties as described in the technician position description.
10. Except for mobilization or other emergency, member accepted for tour will not be subject to permanent change of duty station without their consent. Contunuance of tour is subject to satisfactory duty performance.
11. Existing Iowa ANG Promotion policies apply.
12. Subject to program contunuance, member succesfully completeing initial tour will be afforded priority for tour extension (renewal).
13. It is mandatory that the appropriate Military Uniform be worn.
14. Release from Active Duty prior to completion of tour is contingent upon approval of the Adjutant General of Iowa.

APPLICATION RECEIPT:

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. Applications received after 1530 on the closing date will not be considered.

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application electronically, submit entire packet as one document. PDF Portfolios will not be accecpted.

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS:

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSITION OR BOARD INFORMATION:

Contact Selecting Supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING:

515-252-4681, 515-252-4514, or 515-252-4751