IOWA ARMY NATIONAL GUARD

M-DAY VACANCY ANNOUNCEMENT

POSITION VACANCY NUMBER: MDV #27-001 **CLOSING DATE:** 07 DEC 2026

UNIT/DUTY LOCATION: 185TH Regiment RTI / Johnston

MINIMUM RANK TO APPLY: SGT (P) **DUTY MOS:** 92A38

DUTY POSITION: Instructor

FULL-TIME STAFF POC: SFC Trish Sego **PHONE:** (515) 252 - 4258

LEADERSHIP POSITION/TYPE: NO / Instructor

ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION

GENERAL REQUIREMENTS:

1. Applicants must be **92A** qualified and have a minimum of one-year experience in MOS.
2. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment."
3. A Soldier who has a remaining contractual service obligation due to an incentive contract for a specific MOS or UIC may apply for non-standard vacancies but will lose remaining incentive payments with the possibility of recoupment, as applicable (does not apply to promotion to unit).
4. Must meet body composition standards in AR 600-9.
5. Must have a passing AFT dated within the last 14 months.
6. Have a minimum of 3 years remaining service obligation upon assignment.
7. Have no personal habits or character traits that are questionable from a security standpoint, such as financial irresponsibility, unusual foreign holdings or interest, heavy drinking, drug abuse, gambling, emotional instability, and so forth. In regard to alcohol and drug abuse, the restriction does not apply to Soldiers declared rehabilitation successes under the ASAP.
8. Possess mature judgement and initiative and display good military bearing.

MOS SPECIFIC REQUIREMENTS:

1. Physical demands rating of Significant (Gray).
2. PULHES: 222222.
3. Qualifying scores.
(a) A minimum score of 90 in aptitude area CL.
(b) A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles in Physical Demand Category in "Significant" (Gray).
4. Per AR 600-8-19, promotion to MSG and SGM requires an interim secret eligibility or higher.

TRAINING:

1. Phase 2: 3.5 Week Resident Course
2. Phase 3: 3 Week Resident Course

SUMMARY OF DUTIES:

The Automated Logistical Specialist supervises and performs management or stock record/warehouse functions pertaining to receipt, storage, distribution, and issue, and maintains equipment records and parts.

1. Uses the Enterprise Resource Planning (ERP) systems to maintain stock records and other inventory, materiel control, accounting, and supply reports. Establishes and maintains accounting records, posts goods receipts and turn-ins. Reviews and verifies quantities received against bills of lading, contracts, purchase requests and shipping documents.
2. Provides technical guidance to junior graded personnel. Ensures that inventory and bin management are performed in accordance with established procedures. Instruct warehouse personnel in loading, unloading, segregation, palletizing and selection of stock and storage areas. Perform property disposal storage functions. Ensure application of special procedures for handling, storing, packaging, and shipping retrograde material. Performs analysis of history and activity files pertinent to ERP system rejected documents. Reviews recommended additions and deletions to authorized stockage list directed by Army expert ASL team. Maintains accounting records of property disposal activity. Review requests for major and controlled items. Reconcile activity records for monthly and quarterly reporting and status reviews. Manages controlled, critical, and reserve stocks and operational readiness floats. Perform financial management functions. Prepares data input and utilizes Automated Data Processing (ADP) output to assist in materiel management. Prepares reports on labor and equipment, available storage space, relocation of materiel, warehouse refusals and stock requirements. Assist unit maintenance personnel in planning maintenance program. Simplifies and standardizes the collection and use of maintenance data. Improves readiness management and visibility by providing equipment status and asset data. Responsible for the quality and accuracy of performance, cost, backlog, man-hour, and parts data through improved maintenance management. Plans and coordinates subsistence supply activity. Ensures subsistence items stockage objectives are met. Directs corrective action to minimize spoilage, flavor contamination and improper warehouse practices. Supervise the set up and connection of logistics communications enablers. Ensures communications enablers and ERP systems work in sync and troubleshoots when out of sync.
3. Conducts inspections and provides technical assistance to storage activities. Assist in the development and preparation of operations information including plans, maps, sketches, overlays and other data related to supply organization employment. Performs liaison and staff duties in a supply and maintenance activity or in a command and staff logistics activity. Analyze operations statistical data and reports to ascertain functional trends, conformance to standards and directives and efficiency of operations. Review material receipt and off-line document processing procedure. Responsible for the requisition, accountability, wholesomeness and the safe storage of subsistence items for division size elements and larger. Plans and writes LOIs for subsistence support for major field exercises. Works with and advises installation food service and installation menu board. Interprets and uses command and CONUS annual food plans. Ensures compliance with directives related to subsistence supply storage and distribution operations, including worldwide operations. Manage the operation of a troop issue subsistence activity.

Application Documentation:

A complete application packet consists of the following documents:
(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Talent Profile (STP) – Pulled from IPPS-A
3. Last 3 NCOERs (if applicable)
4. ACFT/AFT History – Pulled from ATIS
5. Individual Medical Record (IMR) – Pulled from MedPros
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. DA 4856 Exit & Incentives Counseling
8. ACASP supporting documentation (if applicable)

*If ASVAB line scores are not listed on the STP, supporting document must be included such as DD 1966 or DMDC 680.

Application Instructions:

Documents need to be scanned as **one PDF**; PDF Portfolios will not be accepted.
Packets should be labeled by vacancy number and last name i.e. **MDV #27-001_Snuffy.**
Applications can be emailed to ng.ia.iaarng.list.per-epm@army.mil.
The subject line of the email will be marked as "Application Packet for M-Day Vacancy #___-__"
Applications must be received by the Enlisted Personnel Management (EPM) team no later than 1630 on the closing date of announcement. Incomplete or late packets will not be accepted.

Documents need to be scanned as one PDF. Do not scan documents individually. Packets not scanned as one document will be returned without action.

Notification Instructions:

Notifications of selection/non-selection will be sent to the Soldier's Enterprise e-mail address from the EPM team. Please allow 1-2 drill periods for notification to be made.

Questions concerning the contents about this job posting should be directed to EPM at the email listed above.