

**IOWA ARMY NATIONAL GUARD
M-DAY VACANCY ANNOUNCEMENT**

POSITION VACANCY NUMBER: MDV #26-150 **CLOSING DATE:** 30 SEP 2026

UNIT/DUTY LOCATION: 185TH Regiment RTI / Johnston

RANK/GRADE: SSG / E6

DUTY MOS: 00F38

FULL-TIME STAFF POC: SFC Trish Sego

PHONE: (515) 252-4258

LEADERSHIP POSITION/TYPE: YES / CADRE

ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION

GENERAL REQUIREMENTS:

1. Current serving SSG in any MOS, preferable combat arms MOS.
2. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment"
3. Must not be on any profile and able to take and pass all events for the AFT / CFT.
4. Have at least 2 years of Squad Leader/Section Sergeant time as recorded on a NCOER.
5. Must have completed the Advanced Leader Course (ALC) all phases, this can be waived for up to one year.
6. Most recent NCOER must not have needs improvement checked in Part IV.
7. Most recent NCOER must not have blocks 3-5 checked in Part V.

Requirements to be completed within 13 months after assignment:

1. Command Faculty Development- Instructor Course (CFD-IC)
2. Platoon Trainer Qualification Course
3. Maneuver Tactics Certification Course
4. Successfully complete the Battalion Certification Board
5. Composite Risk Management Certification
6. Proponent Certification as OCS Platoon Trainer

SUMMARY OF DUTIES: The position of Platoon Trainer is an assigned NCO for each Officer Candidate School Class. The Platoon Trainer will:

Teach Leadership to up to 40 Officer Candidates per class per year. Assesses them on their performance as student leaders. Counsels them regarding their development as future commissioned leaders in the Army, capable of leading a platoon. Establishes and maintains Officer Candidate School Climate of Discipline in accordance with national and state OCS standards Course Management Programs, and POIs. Performs and documents student evaluations in accordance with current Officer Candidate School (OCS) guidelines.

Other Unit Unique Considerations/Requirements:

1. All monthly drill periods are MUTA 5.
2. Multiple Annual Training periods are expected during the first year of assignment.
3. Conduct physical fitness events with Officer Candidates to include foot marches, physical training periods, and assessment runs.

Application Documentation:

A complete application packet consists of the following documents:
(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Talent Profile (STP) – Pulled from IPPS-A
3. Last 3 NCOERs (if applicable)
4. ACFT/AFT History – Pulled from ATIS
5. Individual Medical Record (IMR) – Pulled from MedPros
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. DA 4856 Exit & Incentives Counseling
8. ACASP supporting documentation (if applicable)

*If ASVAB line scores are not listed on the STP, supporting document must be included such as DD 1966 or DMDC 680.

Application Instructions:

Documents need to be scanned as **one PDF**; PDF Portfolios will not be accepted.

Packets should be labeled by vacancy number and last name i.e. **MDV #26-001 Snuffy.**

Applications can be emailed to nq.ia.iaarng.list.per-epm@army.mil.

The subject line of the email will be marked as “Application Packet for M-Day Vacancy #____-____”

Applications must be received by the Enlisted Personnel Management (EPM) team no later than 1630 on the closing date of announcement. Incomplete or late packets will not be accepted.

**Documents need to be scanned as one PDF. Do not scan documents individually.
Packets not scanned as one document will be returned without action.**

Notification Instructions:

Notifications of selection/non-selection will be sent to the Soldier’s Enterprise e-mail address from the EPM team. Please allow 1-2 drill periods for notification to be made.

Questions concerning the contents about this job posting should be directed to EPM at the email listed above.