

**IOWA ARMY NATIONAL GUARD
M-DAY VACANCY ANNOUNCEMENT**

POSITION VACANCY NUMBER: MDV #26-149 **CLOSING DATE:** 30 SEP 2026
UNIT/DUTY LOCATION: Iowa Ordnance Training Center (IOTC) / Johnston
MINIMUM RANK TO APPLY: SFC / E-7 **DUTY MOS:** 00F48
DUTY POSITION: Instructor / Writer
FULL-TIME STAFF POC: SFC Christine Morrison **PHONE:** (515) 331-5800
LEADERSHIP POSITION/TYPE: NO / Instructor

ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION

GENERAL REQUIREMENTS:

1. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment."
2. Applicants must be qualified as **91B**, **91F**, or **91X**.
3. Applicants must be ASI qualified in H8 and have a minimum of 5 years of technical experience in maintenance.
4. Must be able to meet the required service obligation (minimum of 12 months from course completion).
5. A Soldier who has a remaining contractual service obligation due to an incentive contract for a specific MOS or UIC may apply for a M-Day vacancies but will lose remaining incentive payments with the possibility of recoupment, as applicable.
6. Must meet body composition standards in AR 600-9 and have a passing AFT.
7. Have a minimum of 3 years remaining service obligation upon assignment.
8. Have no personal habits or character traits that are questionable from a security standpoint, such as financial irresponsibility, unusual foreign holdings or interest, heavy drinking, drug abuse, gambling, emotional instability, and so forth. In regard to alcohol and drug abuse, the restriction does not apply to Soldiers declared rehabilitation successes under the ASAP.
9. Possess mature judgement and initiative and display good military bearing.

MOS SPECIFIC REQUIREMENTS:

1. A physical demands rating of Moderate (Gold)
2. PULHES: 323232
3. Normal color vision.
4. Must possess finger dexterity in both hands.
5. Must not be allergic to refrigerant gases or petroleum related products.

Requirements to be completed within 13 months after assignment:

1. Command Faculty Development- Instructor Course (CFD-IC)

SUMMARY OF DUTIES:

MDAY Instructor/Writer is responsible for conducting H8 Additional Skill Identifier (ASI) and CMF 91/94 Senior Leader Course (SLC) instruction. Army Instructors teach, evaluate, and counsel students IAW course standards, identify training requirements, develop training schedules, prepare and submit student academic evaluation reports (AER) in the Evaluation Entry System (EES), submit lesson plan change recommendations, request equipment/training devices/facilities to prepare and instruct classes, conduct instructor observations, and perform other duties as assigned; IAW AR 614-200, AR 623-1, TR 350-18, TR 350-70, TR 600-21, Ordnance School Instructional Management SOP, and Ordnance Training Administrative Policy. Areas of Special Emphasis: Ordnance Proponent Army Instructor at a T2COM Accredited School. Must be ASI qualified in H8 and have a minimum of 5 years of technical experience in maintenance.

Application Documentation:

A complete application packet consists of the following documents:
(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Talent Profile (STP) – Pulled from IPPS-A
3. Last 3 NCOERs (if applicable)
4. ACFT/AFT History – Pulled from ATIS
5. Individual Medical Record (IMR) – Pulled from MedPros
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. DA 4856 Exit & Incentives Counseling
8. ACASP supporting documentation (if applicable)

*If ASVAB line scores are not listed on the STP, supporting document must be included such as DD 1966 or DMDC 680.

Application Instructions:

Documents need to be scanned as **one PDF**; PDF Portfolios will not be accepted. Packets should be labeled by vacancy number and last name i.e. **MDV #26-001 Snuffy.** Applications can be emailed to nq.ia.iaarnq.list.per-epm@army.mil. The subject line of the email will be marked as “Application Packet for M-Day Vacancy #____-____” Applications must be received by the Enlisted Personnel Management (EPM) team no later than 1630 on the closing date of announcement. Incomplete or late packets will not be accepted.

**Documents need to be scanned as one PDF. Do not scan documents individually.
Packets not scanned as one document will be returned without action.**

Notification Instructions:

Notifications of selection/non-selection will be sent to the Soldier’s Enterprise e-mail address from the EPM team. Please allow 1-2 drill periods for notification to be made.

Questions concerning the contents about this job posting should be directed to EPM at the email listed above.