

**IOWA ARMY NATIONAL GUARD  
M-DAY VACANCY ANNOUNCEMENT**

**POSITION VACANCY NUMBER:** MDV #26-134                      **CLOSING DATE:** 30 SEP 2026

**UNIT/DUTY LOCATION:** DET 1, B Co 1347<sup>th</sup> Support Battalion / Oskaloosa

**MINIMUM RANK TO APPLY:** SSG                                      **DUTY MOS:** 94W40

**DUTY POSITION:** Electronic Maintenance Supervisor

**FULL-TIME STAFF POC:** SFC Blake Hoksbergen              **PHONE:** 515-331-5310

**LEADERSHIP POSITION/TYPE:** NO / NO

**ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION**

**GENERAL REQUIREMENTS:**

1. Not currently “Flagged from Favorable Personnel Actions” or under a “Bar to Reenlistment.”
2. Must be qualified in **94P, 94R, 94T, or 94Y** to apply.
3. Must be able to meet the required service obligation (minimum of 12 months from course completion).
4. A Soldier who has a remaining contractual service obligation due to an incentive contract for a specific MOS or UIC may apply for non-standard vacancies, but will lose remaining incentive payments with the possibility of recoupment, as applicable.
5. Soldiers command removed or self-removed from promotion consideration are not eligible to apply.

**MOS SPECIFIC REQUIREMENTS:**

1. A physical demands rating of Moderate (Gold)
2. A physical profile of 222221.
3. A minimum score in aptitude area –N/A.
4. A security eligibility of SECRET.
5. A U. S. citizen.
6. Must achieve a minimum OPAT score of Standing Long Jump (LJ) - 0120 cm, seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles.
7. Mandatory formal training by completion of the MOS 94A, 94E, 94F, 94H, 94M, 94P, 94R, 94T or 94Y course conducted under the auspices of the US Army Ordnance School (USAOS) is mandatory unless a waiver is granted by the Office of the Chief of Ordnance, Fort Gregg-Adams, VA 23801.

**TRAINING:**

1. Phase 1: 1 Week Virtual Learning Course
2. Phase 2: 2 Week Resident Training Course

## **SUMMARY OF DUTIES:**

The electronic maintenance supervisor supervises, monitors, and directs the electronic maintenance mission of the US Army. The electronic maintenance supervisor performs and supervises field level maintenance on all Army standard electronic equipment, systems, and associated devices.

1. Manages maintenance facilities, to include Area TMDE Support Teams and facilities, and leads platoons. Supervises and develops configuration management policies and procedures. Manages calibration, quality assurance, and quality control programs for maintenance facilities. Coordinates with supported units for maintenance and repair of electronic equipment. Provides input to unit systems status reports. Maintains applicable administrative and maintenance files and inspects TAMMS and repair parts records. Recommends Prescribed Load List (PLL), shop stock, and bench stock changes. Manages supply operations for maintenance facilities. Coordinates with organizations and contractors for maintenance support and assistance. Ensures regulatory compliance with Department of Defense (DoD) and national level directives governing Information Assurance (IA) policies and procedures. Ensures all repair functions comply with Army and National Security Agency (NSA) specifications and policies.

## **Application Documentation:**

A complete application packet consists of the following documents:  
(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Talent Profile (STP) – Pulled from IPPS-A
3. Last 3 NCOERs (if applicable)
4. ACFT/AFT History – Pulled from ATIS
5. Individual Medical Record (IMR) – Pulled from MedPros
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. DA 4856 Exit & Incentives Counseling
8. ACASP supporting documentation (if applicable)

\*If ASVAB line scores are not listed on the STP, supporting document must be included such as DD 1966 or DMDC 680.

## **Application Instructions:**

Documents need to be scanned as **one PDF**; PDF Portfolios will not be accepted.

Packets should be labeled by vacancy number and last name i.e. **MDV #26-001 Snuffy.**

Applications can be emailed to [nq.ia.iaarnq.list.per-epm@army.mil](mailto:nq.ia.iaarnq.list.per-epm@army.mil).

The subject line of the email will be marked as “Application Packet for M-Day Vacancy # \_\_\_ - \_\_\_”

Applications must be received by the Enlisted Personnel Management (EPM) team no later than 1630 on the closing date of announcement. Incomplete or late packets will not be accepted.

**Documents need to be scanned as one PDF. Do not scan documents individually.  
Packets not scanned as one document will be returned without action.**

**Notification Instructions:**

Notifications of selection/non-selection will be sent to the Soldier's Enterprise e-mail address from the EPM team. Please allow 1-2 drill periods for notification to be made.

Questions concerning the contents about this job posting should be directed to EPM at the email listed above.