

IOWA NATIONAL GUARD

ANNOUNCEMENT NUMBER
26-127

CLOSING DATE
2026-06-23

INTERVIEWING SUPERVISOR INFO

Supervisor CW5 CARINA DEGASE
Phone 515-252-4419
Email carina.a.degase.mil@army.mil

WHO IS ELIGIBLE TO APPLY:

T32 Iowa National Guard Member or must become a member

PCS

Permanent Change of Station may be authorized

POSITION DESCRIPTION

G1 AUTOMATION NCO

MOS/AOC

42A

UNIT OF ASSIGNMENT

ARNG STAFF ELEMENT, JOINT FORCE HEADQUARTERS-IOWA
JOHNSTON, IA 50131

VICE

DIXON

GRADE RANGE

Min: E5 | Max: E6

PSN #

05403401

Area of Consideration: Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action. **42A with Prior Systems management experience (Teams, Power Automate, Power Apps, PowerBI, Microsoft SQL, Microsoft Azure, Microsoft Application suite. Must have strong research, problem solving, and communication skills.**

APPLICATION CHECKLIST

- Submit last 5 evaluations, if applicable
- Completed AGR Vacancy Announcement Checklist
- Copy of current promotion list, with name highlighted, if applicable
- For permanent profiles and/or MMRB results, if applicable
- Completed IA Form 7424 Self Disclosure Worksheet (found on Iowa National Guard website)
- Copy of last DA Form 5500/5501, HT/WT must be within 6 months of closing date
- Copy of waiver request if required per AR 135-18, Table 2-4 and/or NGR 600-5.
- NGB Form 34-1, Application for Active Guard/Reserve (AGR)
- Statement of all active service performed. Retirement Accounting Statement found in IPPS-A
- Copy of individual Soldier Talent Profile from IPPS-A. Must be within 30 days of closing date.
- Copy of last DA 705 or ATIS screenshot, showing fitness test within 6 months of closing date

Application will be submitted as one document. PDF portfolios will not be accepted.

Applications that do not provide all information requested on the checklist above will not be considered for the position. Only complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

DESCRIPTION OF DUTIES

Database and systems administrator for G1 Personnel Information Management(PIM); enforces access and management processes to prevent spillage and unauthorized access to PII. Responsible for planning, coordinating, developing, improving, maintaining, and providing technical guidance for databases, Share point Sites, and other automated solutions in support of the G1 Mission; manages execution of S1 systems training to state level users. Provides management of data production of reports and query request; manages the G1 SharePoint and Teams; manages automation equipment for the G1 including G1 board and G1 SRP equipment; provides state level management and maintenance of multi functional/multi user personnel information processing systems in mobile and fixed facilities. Supervises information assurance functions for iPERMS, IPPS-A, DPRO, VANTAGE and works directly with the G6/DPC/NGB G1 Systems as well as other Directorate staff. Serves as the iPERMS Domain Manager, IPPS-A KEEB, Microsoft PowerApps/ SME. Technical expert providing automation support to improve processes to the G1 entities; SAP, MRD(HSS), Education, Cas OPS, Soldier services(DEERS,RSO). Other duties as assigned.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT

1. Must meet requirements as stated in the Area of Consideration.
2. Must meet medical standards in accordance with AR 40-501 and AR 600-9, as appropriate.
3. Must be qualified for continued service in the AGR Program in accordance with AR 135-18, NGR 600-5, AR 40-501, and be capable of performing duties assigned and implied by grade, MOS, and position.
4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
6. Must have a passing Height and Weight on record within 6 months of closing date.
7. Soldiers will participate in physical fitness training and take the Army Fitness Test semi-annually.
8. Must not have any unfavorable actions of any kind and not be flagged.
9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
10. A secret security clearance is required for this position. Failure to maintain proper clearance will result in termination of employment.
11. If not MOS or AOC qualified for position, applicant must become qualified within one year of start date and must not have a permanent profile that would prevent attendance at required MOS training.
12. Promotion eligibility based on requirements of AR 600-8-19 for Enlisted, NGR 600-100 for Officers, or NGR 600-101 for Warrant Officers.

APPLICATION RECEIPT

All applications must be received in the Human Resources Management Office by the closing date of the announcement. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed, and received prior to the closing date and time.

Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox does not accept encrypted emails. Remove PII before submitting. Submit the entire packet as one document. PDF portfolios will not be accepted.

EQUAL OPPORTUNITY EMPLOYER

The Iowa National Guard is an equal opportunity employer. Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

INSTRUCTIONS TO SUPERVISORS

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

POSITION OR BOARD QUESTIONS

QUESTIONS ABOUT POSTING

Contact the selecting supervisor listed in the top right hand corner of page one.

515-252-4514 or 515-252-4751