

IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD
NGIA-HRO-AGR
7105 NW 70TH AVE
JOHNSTON, IA 50131-1824

Announcement Number: 26-093AR

Closing Date: 16-May-26

POSITION DESCRIPTION:

POSN TITLE

MOS/AOC: 00F VICE: Miller

Max: E-7 Min: E-6

INTERVIEWING SUPERVISOR INFO:

MAJ Jacob S. Johnson, 515-331-5560 x18402,
jacob.s.johnson35.mil@army.mil

UNIT OF ASSIGNMENT:

B BTRY, 1-194 FA
Dubuque, IA 52002

MPCN #: IA02244049

PARA/Lin TBD

**Permanent Change of Station (PCS)
may be authorized.**

Who May Apply: Current (Title 32) AGR IAARNG members.

AREA OF CONSIDERATION:

Selection for this position will be conducted according to the following tiered priority structure: Tier 1: Lateral Applicants (board interview required), Tier 2: APL List Eligible (no board required), Tier 3: E6 Soldiers (currently ineligible for promotion) (board interview required).

Applicants must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants who do not meet eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and the packet will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21. Service members with a temporary profile will not be considered unless currently on-board AGR. If the application packet does not contain the required documents, the packet will be returned without action. Applicants who do not meet the minimum requirements will not be considered and the application packet will be returned without action.

INITIAL

TO BE COMPLETED BY E7 LATERAL APPLICANTS AND E6 APPLICANTS WHO ARE NOT CURRENTLY APL-ELIGIBLE OR ARE OTHERWISE INELIGIBLE FOR PROMOTION:

I, _____, am requesting consideration for the above listed vacancy announcement in accordance with The Iowa Army National Guard Enlisted Hiring policy dated 1 November 2025. This position is subject to be boarded for any on-board AGR lateral applicant(s) or any E6 applicant(s) who are not currently eligible for E7. You must provide the following and initial each line:

- _____ 1. Completed AGR Vacancy Announcement Checklist
- _____ 2. NGB 34-1, Application for Active Guard/Reserve (AGR)
- _____ 3. Submit last 5 NCOERs, if applicable
- _____ 4. Letters of recommendation (not required)
- _____ 5. DA 3349 and/or MMRB results, if applicable
- _____ 6. Copy of last DA 705 showing fitness test within 6 months
- _____ 7. Copy of last DA 5500/5501 if Body Composition (HT/WT) data/date is not on DA 705
- _____ 8. Copy of individual Soldier Talent Profile from IPPS-A; must be within 30 days of closing date.
- _____ 9. Copy of current AGR promotion list (APL), with name highlighted, if applicable
- _____ 10. Copy of waiver request if required per AR 135-18, Table 2-4 and/or NGR 600-5
- _____ 11. I have completed all requirements for my current position to include AFT, HT/WT, PHA, PEC, MOSQ, and am not pending any adverse actions.
- _____ 12. I understand it is my responsibility to ensure all documents are included, signed, and received prior to 1530 on the closing date.

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature _____

TO BE COMPLETED BY APL APPLICANTS:

I, _____, am requesting consideration as for the above listed vacancy announcement, in accordance with The Iowa Army National Guard Enlisted Hiring policy dated 1 November 2025, I know and understand the following (you must initial each line):

- _____ 1. This position will not be boarded for promotion, unless 0 APL eligible applicants apply. The first eligible applicant from the APL will be selected.
- _____ 2. My application does not guarantee selection.
- _____ 3. If selected, I may not decline the position.
- _____ 4. To be promoted, I must meet the criteria set forth in AR 600-8-19.
- _____ 5. I'm not within my 24-month stabilization period of my initial tour.
- _____ 6. I understand it is my responsibility to ensure all documents listed in item 7. below are included and received prior to 1530 on the closing date.
- _____ 7. Soldier Talent Profile and proof of Body Composition and AFT within 6 months
- _____ 8. I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature _____

**** Submit entire packet as one document. PDF Portfolios will not be accepted. ****

CAUTION:

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

MOS REQUIREMENTS:

Position is MOS immaterial

DESCRIPTION OF DUTIES:

Day to day supervisor of B BTRY FTUS, as well as, the readiness manager of unit personnel and equipment. Candidates must be able to understand the training management cycle, be fiscally responsible, and administratively proficient utilizing Microsoft office suite. Responsible for accomplishing the commanders plans and programs to attain the unit's training and mobilization readiness objectives and missions. Drafts training schedules and other memos to ensure compliance with directives and publications of higher HQ's, develops a comprehensive MOS qualification program within the unit. Applicant must have capacity to become skilled in applying principles of INGR 350-1, ADRP 5-0, ADRP 7-0. Completes Deliberate Risk Management, Training Area Requests through ATIS and properly recording training documentation, manages schools through ATRRS and prepares and submits MOS qualification Status reports, USR, and other training related reports. Completes pre-execution checklists IOT facilitate successful schools attendance. Responsible for the overall administrative readiness of the unit to include but not limited to My Unit Pay, 1379 Preparation, USPFO TLs, DTS, Pay Inquiries, Family documents, DD93, SGLV, Profiles, Medical Boards, RFOs and Amendments, LOD Module, Dental, Awards, Flags, BARS, DATs, Article 14 proceedings, and Promotion actions. Additional duties as required.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT:

1. Must meet requirements as stated in the "Areas of Consideration".
2. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
3. Must be qualified for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
6. Must have a passing Height and Weight on record within 6 months of closing date.
7. Soldiers will participate in physical fitness training and take the Army Fitness Test semi-annually.
8. Must not have any unfavorable actions of any kind and not be flagged.
9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
10. A secret security clearance is required for this position. Failure to maintain the proper security clearance will result in termination of employment.
11. If not MOS or AOC qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
12. Promotion eligibility based on requirements of AR 600-8-19 for Enlisted, NGR 600-100 for Officers or NGR 600-101 for Warrant Officers.

APPLICATION RECEIPT:

All applications must be received in the Human Resources Management Office by the closing date of the announcement. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application, submit entire packet as one document. PDF Portfolios will not be accepted.

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS:

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSITION OR BOARD INFORMATION:

Contact Selecting Supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING:

515-252-4514 or 515-252-4751