

# IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD  
NGIA-HRO-AGR  
7105 NW 70TH AVENUE  
JOHNSTON, IOWA 50131-1824

---

**Announcement Number:** 26-038AR

**Closing Date:** 04-Mar-26

---

**POSITION DESCRIPTION:**

**POSN TITLE:** Training NCO

**MOS/AOC:** 13R **VICE:** Blair

**Max:** E-6 **Min:** E-5

**INTERVIEWING SUPERVISOR INFO:**

CPT JACOB JOHNSON, 515-331-5560 x18402,  
jacob.s.johnson35.mil@army.mil

---

**UNIT OF ASSIGNMENT:**

HHB 1-194 FA

Fort Dodge, IA 50501

**MPCN #:** IA02244013

**PARA/Lin** 124/01

**Permanent Change of Station (PCS)  
may be authorized.**

---

**Who May Apply:** Current members of the Iowa Army National Guard (IAARNG) or must become a member of the IAARNG.

---

**AREA OF CONSIDERATION:**

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

---

**INITIAL**

- 1. Completed AGR Vacancy Announcement Checklist
- 2. NGB Form 34-1, Application for Active Guard/Reserve (AGR)
- 3. Submit last 5 NCOERs if applicable.
- 4. Letters of recommendation (Not Required).
- 5. If applicable, DA Form 3349 and/or MMRB results.
- 6. Copy of last DA 705 showing fitness test within 6 months.
- 7. Copy of last DA 5500/5501 if applicable or HT/WT data is not on DA 705 within 6 months.
- 8. Copy of individual Soldier Talent Profile from IPPS-A. Must be within 30 days of closing date.
- 9. Statement of all active service performed. Please provide one of the following (Technician/Traditional Soldiers only):
  - DA Form 5016 (Retirement Accounting Statement) from IPPS-A - Draft acceptable.
  - Copy of most recent DD Form 214 (must show reenlistment code), DD 220, and NGB 22's.
- 10. Copy of current promotion list, with name highlighted if applicable.
- 11. Copy of waiver request if required per AR 135-18, Table 2-4 and/or NGR 600-5.
- 12. Completed IA Form 7424 Self Disclosure Worksheet. (On Iowa National Guard website)
- 13. I understand it is my responsibility to ensure all documents are included, signed and received prior to 1530 on the closing date.
- 14. My status is (Check only one):  Drilling  Technician  T10 AGR  
 T10 ADOS  T32 ADOS  Mobilized

**\*\* Submit entire packet as one document. PDF Portfolios will not be accepted. \*\***

**CAUTION:**

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

---

**MOS REQUIREMENTS:**

Physical demands rating and qualifications for the initial award of MOS. FA firefinder radar operators must possess the following qualifications:

(1) A physical demands rating of Heavy (Black).

(2) A physical profile of 222221.

(3) Normal color vision.

(4) Qualifying scores.

(a) A minimum score of 100 in aptitude area SC in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

(b) A minimum score of 98 in aptitude area SC on ASVAB tests administered on and after 2 January 2002.

(c) A minimum OPAT score of Standing Long Jump (LJ) – 0160 cm, Seated Power Throw (PT) – 0450 cm, Strength Deadlift (SD) – 0160 lbs., and Interval Aerobic Run (IR) – 0043 shuttles in Physical Demand Category in "Heavy" (Black).

(5) A Security eligibility of SECRET is required for the initial award and to maintain the MOS.

(6) Formal training under the auspices of USAFAS or accredited ARNG RTI transition course is mandatory to qualify for the award of the MOS.

(a) The highest grade for personnel seeking reclassification into MOS 13R without a waiver is a non-promutable E5 (SGT). Personnel reclassifying into MOS 13R must successfully complete institutional training at a MOS 13R OASS compliant, accredited ARNG RTI transition course (preferred), or MOS 13R AIT at USAFAS. Personnel in grades E5 SGT (P) and E6 SSG must submit a waiver to ATTN: Commandant, USAFAS, Fort Sill, OK, 73503 for determination of eligibility to reclassify into MOS 13R. Personnel at the rank of Sergeant First Class (E7) are not authorized for reclassification into MOS 13R.

(7) A U.S. citizen.

### **DESCRIPTION OF DUTIES:**

Duties will include operations of a Headquarters, Headquarter Battery to include administrative, training support for HHB 1-194th FA and Fire Support operations. Applicant must be able to work independently, and understand the training management cycle, be fiscally responsible, and administratively proficient utilizing Microsoft office suite. Responsible for accomplishing the commanders training plans and programs. Drafts training schedules and other memos to ensure compliance with directives and publications of higher HQ's, develops a training plans for an Headquarter battery. Applicant must have capacity to become skilled in applying principles in TC 3-09.8, INGR 350-1, ADRP 5-0, ADRP 7-0 and FM 7-0. Completes Deliberate Risk Management, DTMS and properly recording training documentation, manages schools through ATRRS and prepares and submits MOS qualification Status reports, CUSR, and other training related reports. Completes pre-execution checklists IOT facilitate successful schools attendance.

Responsible for the overall administrative readiness of the unit to include but not limited to My Unit Pay, 1379 Preparation, USPFO TL's, DTS, Pay Inquiries, Family documents, DD93, SGLV, Profiles, Medical Boards, RFO's and Amendments, LOD Module, Dental, Awards, Flags, BARS, DAT's, Article 14 proceedings, and Promotion actions. Additional duties as required.

Selecting supervisor is CPT JACOB JOHNSON, e-mail: jacob.s.johnson35.mil@army.mil commercial:(515)-331-5560, Cisco:18400.

### **QUALIFICATION REQUIREMENT FOR ASSIGNMENT:**

1. Must meet requirements as stated in the "Areas of Consideration".
2. Must be able to complete a minimum of five years of continuous AGR service prior to reaching Retention Control Point (RCP) or completing 18 years of Active Federal Service or your Mandatory Removal Date.
3. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
4. Must be qualified for initial entry into or for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
5. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
6. Soldiers will participate in physical fitness training and take the Army Fitness Test semi-annually.
7. Initial entry Soldiers must have a passing AFT and Height and Weight on record within 6 months of start date.
8. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation
9. Must not have any unfavorable actions of any kind and not be flagged.
10. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
11. A secret security clearance is required for this position. If the selected does not possess a secret security clearance when hired for this position, they must make application within 30 days of start date. Failure to obtain and maintain the proper security clearance will result in termination of employment.
12. Initial entry applicants in the rank of SSG and above not MOSQ for advertised position will be reduced to E-5 IAW AR 135-18.
13. If not MOS qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
14. Promotion eligibility based on requirements of AR 600-8-19 for Enlisted, NGR 600-100 for Officers or NGR 600-101 for Warrant Officers.

### **APPLICATION RECEIPT:**

All applications must be received in the Human Resources Management Office by the closing date of the announcement. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application, submit entire packet as one document. PDF Portfolios will not be accepted.

### **THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:**

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

### **INSTRUCTIONS TO COMMANDERS/SUPERVISORS:**

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

### **QUESTIONS ABOUT POSITION OR BOARD INFORMATION:**

Contact Selecting Supervisor listed in the top right hand corner of page one.

**QUESTIONS ABOUT POSTING:**

515-252-4514 or 515-252-4751