

IOWA ARMY NATIONAL GUARD
M-DAY VACANCY ANNOUNCEMENT

POSITION VACANCY NUMBER: MDV #26-029 **CLOSING DATE:** 30 SEP 2026

UNIT/DUTY LOCATION: HHC, 334 BSB / Cedar Rapids

MINIMUM RANK TO APPLY: SGT **DUTY MOS:** 88N30

DUTY POSITION: Transportation Management Coordinator

FULL-TIME STAFF POC: SFC Jonathan McVey **PHONE:** (515) 331-5591

LEADERSHIP POSITION/TYPE: No / N/A

ELIGIBILITY REQUIREMENTS TO BE CONSIDERED FOR THIS POSITION

GENERAL REQUIREMENTS:

1. Not currently "Flagged from Favorable Personnel Actions" or under a "Bar to Reenlistment."
2. Must be or be able to complete 88N MOSQ within 12 months of assignment.
3. Must be able to meet the required service obligation (minimum of 12 months from course completion).
4. A Soldier who has a remaining contractual service obligation due to an incentive contract for a specific MOS or UIC may apply for non-standard vacancies but will lose remaining incentive payments with the possibility of recoupment, as applicable.
5. Soldiers command removed or self-removed from promotion consideration are not eligible to apply.

MOS SPECIFIC REQUIREMENTS:

1. A physical demands rating of Significant (Gray).
2. PULHES: 222222.
3. Normal color vision based on no more than four errors in reading the pseudo isochromatic plates test.
4. A security eligibility of SECRET.
5. U.S. citizenship.
6. A minimum score of 95 in aptitude area CL.
7. A minimum OPAT score of Standing Long Jump (LJ) – 0140 cm, Seated Power Throw (PT) – 0400 cm, Strength Deadlift (SD) – 0140 lbs., and Interval Aerobic Run (IR) – 0040 shuttles.

TRAINING:

1. Phase 1: 1 Week & 5 days Resident Training Course
2. Phase 2: 2 Weeks Resident Training Course

SUMMARY OF DUTIES:

The transportation management coordinator coordinates, monitors, controls, and supervises the movement of personnel, equipment and cargo by air, rail, highway, and water. Determine the most efficient mode of transport that accomplishes mission requirements.

1. Conduct a training program for subordinate personnel. Supervise the operation of a cargo and materiel documentation unit, a movement control branch or section, a break bulk point/terminal warehouse, a trailer transfer point, a port operations unit, an air terminal section and the installation personal property and passenger travel section. Evaluates work techniques and procedures for all functions. Maintain liaison with air, rail, highway, and water transportation facilities. Initiates, research, and proposes necessary changes to the traffic management system for cost effectiveness and mission requirements. Supervises customs officers and reviews customs procedures in overseas theaters. Prepares, consolidates and reviews technical, personnel and administrative reports and forms covering transportation matters (e.g., unit movement, personal property, passenger travel, freight/cargo, and materiel movement reports). Checks, reviews, and consolidates movement requirements; ensures appropriate transport capability and prepares movement schedules. Assist in planning transportation requirements for logistical support. Supervise any diversion, re-consignment or transfer of personnel, freight, and materiel shipments for all modes of transportation.

Application Documentation:

A complete application packet consists of the following documents:

(Packets will be in the following order)

1. Vacancy Announcement
2. Soldier Talent Profile (STP) – Pulled from IPPS-A
3. Last 3 NCOERs (if applicable)
4. ACFT/AFT History – Pulled from ATIS
5. Individual Medical Record (IMR) – Pulled from MedPros
6. Memo of Non-Flagging Actions (Must be signed by 1SG or Commander)
7. DA 4856 Exit & Incentives Counseling
8. ACASP supporting documentation (if applicable)

*If ASVAB line scores are not listed on the STP, supporting document must be included such as DD 1966 or DMDC 680.

Application Instructions:

Documents need to be scanned as **one PDF**; PDF Portfolios will not be accepted.

Packets should be labeled by vacancy number and last name i.e. **MDV #26-001 Snuffy.**

Applications can be emailed to nq.ia.iaarnq.list.per-epm@army.mil.

The subject line of the email will be marked as “Application Packet for M-Day Vacancy # ____ - ____”

Applications must be received by the Enlisted Personnel Management (EPM) team no later than 1630 on the closing date of announcement. Incomplete or late packets will not be accepted.

**Documents need to be scanned as one PDF. Do not scan documents individually.
Packets not scanned as one document will be returned without action.**

Notification Instructions:

Notifications of selection/non-selection will be sent to the Soldier’s Enterprise e-mail address from the EPM team. Please allow 1-2 drill periods for notification to be made.

Questions concerning the contents about this job posting should be directed to EPM at the email listed above.