

IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD
NGIA-HRO-AGR
7105 NW 70TH AVENUE
JOHNSTON, IOWA 50131-1824

Announcement Number: 25-131AR

Closing Date: 30-Jun-25

POSITION DESCRIPTION:

POSN TITLE: RTS-INST/WRTR

MOS/AOC: 91X **VICE:** Swift

Max: E-7 **Min:** E-6 Promotable

INTERVIEWING SUPERVISOR INFO:

CW4 Dustin Hunter, 515-331-5802,
dustin.l.hunter2.mil@army.mil

UNIT OF ASSIGNMENT:

Iowa Ordnance Training Center
Johnston, IA 50131

MPCN #: IA01823010

PARA/Lin # 002/12

**Permanent Change of Station (PCS)
may NOT be authorized.**

Who May Apply: Current (Title 32) AGR IAARNG members.

AREA OF CONSIDERATION:

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

INITIAL

********Checklist must accompany all applications********

- _____ 1. NGB Form 34-1, Application for Active Guard/Reserve (AGR).
- _____ 2. Certified copy of Soldiers Record Brief.
- _____ 3. Last five NCOERs. Submit a memo explaining reason(s) for any missing NCOERs. Letter of Recommendation from the Unit Commander for E5s and below without an NCOER is required.
- _____ 4. Most current MEDPROS, Individual Medical Readiness (IMR) report.
- _____ 5. If applicable, DA Form 3349 and/or MMRB results.
- _____ 6. Copy of ACFT History Report from DTMS.
- _____ 7. Copy of Weight Control History Report from DTMS.
- _____ 8. Copy of individual Soldier Talent Profile. Must be within 30 days of closing date.
- _____ 9. Copy of current promotion list, with name highlighted
- _____ 10. Copy of waiver request if required per AR 135-18, Table 2-4 and/or NGR 600-5.
- _____ 11. I have completed all requirements for my current position to include ACFT, HT/WT, PHA, PEC, MOSQ and not pending any adverse actions.
- _____ 12. I understand it is my responsibility to ensure all documents are included, signed and received prior to 1530 on the closing date.
- _____ 13. I understand that Permanent Change of Station (PCS) funds are not available and I will not be authorized a PCS.

**** Submit entire packet as one document. PDF Portfolios will not be accepted. ****

CAUTION:

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

MOS REQUIREMENTS:

Formal training/completion of MOS 91B, 91C, 91D, 91E, 91F, 91H OR 91S.

A physical profile of 323232.

A physical demands category of Moderate (Gold) : minimum OPAT score of Standing Long Jump (LJ) - 0120 cm, seated Power Throw (PT) - 0350 cm, Strength Deadlift (SD) - 0120 lbs., and Interval Aerobic Run (IR) - 0036 shuttles.

Normal color vision, must possess finger dexterity in both hands, no allergies to refrigerant gasses or petroleum related products.

DESCRIPTION OF DUTIES:

Instructor/Writer is responsible for conducting 91B/91F Military Occupation Specialty Transition (MOS-T), H8 Additional Skill Identifier (ASI), and CMF 91/94 Senior Leader Course (SLC) instruction. Army Instructors teach, evaluate, and counsel students IAW course standards, identify training requirements, develop training schedules, prepare and submit student academic evaluation reports (AER) in the Evaluation Entry System (EES), submit lesson plan change recommendations, request equipment/training devices/facilities to prepare and instruct classes, conduct instructor observations, and perform other duties as assigned; IAW AR 614-200, AR 623-1, TR 350-18, TR 350-70, TR 600-21, Ordnance School Instructional Management SOP, and Ordnance Training Administrative Policy.

Areas of Special Emphasis: Ordnance Proponent Army Instructor at a TRADOC Accredited School.

QUALIFICATION REQUIREMENT FOR ASSIGNMENT:

1. Must meet requirements as stated in the "Areas of Consideration".
 2. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
 3. Must be qualified for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
 4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
 5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
 6. Must have a passing Height and Weight on record within 6 months of closing date.
 7. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
 8. Must not have any unfavorable actions of any kind and not be flagged.
 9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
 10. A secret security clearance is required for this position. Failure to maintain the proper security clearance will result in termination of employment.
 11. If not MOS or AOC qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
 12. Promotion eligibility based on requirements of AR 600-8-19 for Enlisted, NGR 600-100 for Officers or NGR 600-101 for Warrant Officers.
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APPLICATION RECEIPT:

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. Applications received after 1530 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application electronically, submit entire packet as one document. PDF Portfolios will not be accepted.

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or sex.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS:

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSITION OR BOARD INFORMATION:

Contact Selecting Supervisor listed in the top right hand corner of page one.

QUESTIONS ABOUT POSTING:

515-252-4514 or 515-252-4751