

# IOWA ARMY FTNG-OS / ADOS VACANCY ANNOUNCEMENT

<b>IOWA NATIONAL GUARD</b> 7105 NW 70TH AVENUE JOHNSTON, IA 50131-1824	<b>JOB NUMBER: 25-002ADOS</b>	<b>CLOSE DATE: 14 Nov 2024</b> (NLT 1630 HRS)
<b>SELECTING SUPERVISOR</b> CPT Brandon Donoho:      515-252-4094		

<b>POSITION DESCRIPTION:</b> <b>TITLE: Funeral Honors NCOIC</b> <b>MOS/AOS: Immaterial</b> <b>UNIT : JFHQ-G1, Johnston, IA</b>	<b>TOUR DATES:</b> <b>START: 01DEC2024</b> <b>STOP: 30SEP2025</b>	<b>RANK:</b> <b>Enlisted: E5-E6</b> <b>Officer: N/A</b> <b>Warrant: N/A</b>	<b>SECURITY CLEARANCE REQUIRED</b>  <b>YES</b>
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<b>WHO MAY APPLY:</b> Current members of the Iowa Army National Guard (IAARNG) only. Must live within 50 Miles of duty station.	<b>Permanent Change of Station (PCS)</b> is not authorized. Home of Record (HOR) must be within 50 miles (Local Commuting Distance) of duty location before start date.
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**AREAS OF CONSIDERATION:** Soldier must meet position requirements listed above on this announcement. Soldier will not be within six (6) months of mandatory removal or Expiration Term of Service (ETS) unless waived by the Adjutant General. Soldier will not serve greater than 17 years of Active Service (AS) as a result of FTNG-OS duty. Soldier will not qualify for sanctuary (18 years of Active Federal Service) as a result of duty unless a waiver is approved by the Director of the Army National Guard (DARNG). Soldier will not serve on any combination of Full-Time National Guard Duty for Operational Support (FTNGD-OS) and Contingency Active Duty for Operational Support (CO-ADOS) for more than 1,825 cumulative days (five years) out of the preceding 2,190 days (six years) unless a waiver is approved by the Deputy Commanding General-Maneuver (DCG-M).

### APPLICATION DOCUMENTATION

Qualified applicants may submit applications as described on page two (2) under the heading Application Receipt. Applications received after the closing date will not be considered.

Initial	This checklist must be completed and accompany all applications.
	1. A copy of this announcement with checklist completed
	2. Completed DA Form 1058-R (Appendix C of INGR 600-5-032). Part II of the DA Form 1058-R must be completed and contain signatures by both your Unit Records Custodian and Commander
	3. Signed copy of DA Form 4856 ( <a href="http://www.iowanationalguard.com/Jobs/Pages/ADOS-Info.aspx">http://www.iowanationalguard.com/Jobs/Pages/ADOS-Info.aspx</a> ) – FTNG-OS Counseling Statement.
	4. A Current PHA (Completed within the previous 12 months of advertised position start date) AND a copy of individual IMR/MEDPROS print-out. All medical categories must be in “Green” status; no deficiencies can be accepted.
	5. A copy of latest ERB/ORB dated within 30 days of the closing date of this announcement.
	6. A copy of 3 most recent OER’s/NCOER’s.
	7. A Copy of DA Form 705 (ACFT Scorecard). DA Form 705 must reflect a “Record Go” within the previous 12 months to the closing date of this announcement.
	8. A copy of DA Form 5500/5501 (if applicable), Body Fat Content Worksheet. Only provide this form if you are not IAW AR 600-9
	9. Memorandum from Command stating that you are not under any Flagging Actions. MEMO must be dated within 30 days of the closing date of this announcement.
	10. A copy of current NGB 23A, Retirement Point Accounting Statement.
	11. A copy of latest PQR dated within 30 days of the closing date of this announcement.

## **DO NOT SUBMIT APPLICATIONS WITH STAPLES, TABS, OR IN BINDERS**

If your application packet does not provide all the information requested on the checklist above, you will not be considered for this position.

### **PURPOSE AND BACKGROUND:**

1. Prior to being placed on ADOS orders, applicants will be subject to the below standards:
  - a. All applicants will meet medical requirements for Active Duty.
  - b. All applicants are required to continue attendance at IDT and AT while on T32 ADOS orders but will not receive a monthly drill check.
  - c. Funding is year to year, not a long tour order and can be amended at any time due to funding or lack of performance.
2. Members are required to uphold the highest standards of conduct and personal appearance. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies.
3. Must have a valid driver's license.
4. Must be a current member of the Iowa Army National Guard prior to being ordered to duty.

### **DESCRIPTION OF DUTIES:**

Position Description: Primary duty location: Johnston, IA 50131. Provides supervision and assists with assignment of Honor Guard personnel for missions. Supports MFH program in the daily supervision of MFH Personnel; to include, Trainers, and Team Members. Will personally maintain a Mission Count of 20+ services per month. Assists with State/Territory MFH Training Program. Assist the MFH State Coordinator (SC) with the development and implementation of training IAW the NGB established National Standard. Schedule and ensure that members are trained IAW the ARNG MFH Soldier's Training SOP. Assists the MFH SC in the proper selection of Honor Guard personnel. Ensures all Honor Guard members are in compliance with AR 670-1 (Uniforms and Insignia), FM 7-22 (Physical Fitness Standards), and all other applicable regulations and policies governing the Honor Guard Program. Ensures that all NGB established Honor Guard uniform policies are enforced and adhered to. Conducts regional training visits and inspections of training being conducted at Area/Regional Team locations, assists in certification of VSOs, and supports all other State Honor Guard training requirements. Become Level 2 certified within 12 months of being assigned to the position. Responsible for other MFH duties as assigned.

Selected Soldier will be put on ADOS immediately through 30SEP25, with the potential for continued employment in the next TY based on budget and selected Soldier's performance.

### **THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:**

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or gender.

### **INSTRUCTIONS TO COMMANDERS / SUPERVISORS:**

This position vacancy announcement will be given the widest possible dissemination.

### **QUESTIONS ABOUT POSITION OR BOARD INFORMATION:**

For questions about the position or board contact the Selecting Supervisor listed in the top right hand corner of page one.

### **APPLICATION RECEIPT:**

All applications must be received in the HRO Office to [ng.ia.iaarnq.mbx.hro-agr@army.mil](mailto:ng.ia.iaarnq.mbx.hro-agr@army.mil) by the closing date of the announcement to include all mailed applications. Applications received after the close of business on the closing date will not be considered. Please remove PII from your application before submitting. When submitting an application electronically, **submit entire packet as one document**.

Application packets must arrive at The Iowa National Guard, ATTN: HRO AGR NCOIC, JFHQ-RM 215, 7105 NW 70th Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited.