

**IOWA NATIONAL GUARD
COUNTERDRUG TASK FORCE
FTNGDCD VACANCY
ARNG and ANG ANNOUNCEMENT**

ANNOUNCEMENT: CD-24-09

DATE: 10 APR 24

POSITION TITLE: Course Support Specialist

CLOSING DATE: 13 MAY 24

MOS/AFSC: Any MOS/AFSC

GRADE: E3-E5

SELECTING SUPERVISOR: CPT Matthew Paulsen

LOCATION OF DUTY: Camp Dodge JMTC, Johnston, IA

TOUR OF DUTY: Initial orders will be through 30 September 2024, funding dependent. Anticipated follow-on order for FY25. Counterdrug is an ADOS program and funding is Title 32 Full Time National Guard-Counterdrug (FTNGDCD). Targeted start date is on or before 1 June 2024.

DESCRIPTION OF DUTIES: Individual will be responsible for support in the logistical and administrative operations of the Midwest Counterdrug Training Center (MCTC), Iowa Counterdrug Task Force. Duties will include acting as the POC for students, instructors, and mobile training hosts, setup, additional instruction, and evaluation of tactical medical practical exercises, supervising classroom logistical requirements, telephone and written correspondence with course hosts and instructors, compilation of student evaluations and generation of Course After Action Reviews (AARs), setup and teardown of classrooms, maintaining fleet GSA vehicles, cleaning of common areas, assisting the Supply NCO as needed, and additional duties as assigned.

QUALIFICATIONS:

REQUIRED: Applicant selected for this position must be, or must become, a member of the Iowa National Guard prior to being ordered to duty. Ability to travel outside of Iowa on a regular basis.

DESIRED: Ability to work unsupervised, attention to detail, cultural and historical awareness. Ability to work directly with civilian law enforcement officers, treatment, and prevention professionals. Past experience in training, personnel, or administrative operations. Experience using the Defense Travel System (DTS).

SELECTION WILL BE MADE WITHOUT REGARD TO RACE, RELIGION, GENDER, COLOR, NATIONAL ORIGIN, AGE, OR HANDICAP.

BENEFITS: Salary as determined by military grade and time-in-service (TIS). Benefits include: subsistence Allowance, Quarters Allowance, 2.5 days annual leave per month, medical and dental care for individual, Tri-Care coverage for family members, Exchange and Commissary privileges. PCS move is not authorized for this position.

ELIGIBILITY REQUIREMENTS/INFORMATION FOR TITLE 32 FULL-TIME NATIONAL GUARD DUTY COUNTERDRUG (FTNGDCD) TOUR:

1. Prior to being placed on Counterdrug orders, individual will be interviewed and must successfully pass the screening requirements as outlined in CNGBM 3100.01 to include:

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- A. Personal interviews with the Counterdrug Task Force leadership and the assigned law enforcement agency.
 - B. Pre-employment and annual verification checks to include, but not limited to: Military Personnel Records Check, local criminal records check, and National Crime Information Center (NCIC) records check.
 - C. Review of physical exam to reveal pre-existing or possible disqualifying medical conditions. Furnish copies of SF-88, SF-93, annual medical screen, and any profiles.
 - D. Unit Commander's recommendation verifying eligibility, security clearance, and previous unit duty attendance.
 - E. Establish drug-free integrity.
 - F. Provide copy of current passing physical fitness card or results from within 6 months of start date and those on orders for greater than 180 days will take a fitness test twice a year IAW the State ADOS ACPT policy. Height/weight requirements must be met and maintained IAW service regulations.
 - G. Army applicants must meet medical retention standards IAW AR 40-501; Air applicants IAW AFI 48-123. Physicals may be required. Hiring is contingent on negative pregnancy test result for female applicants.
 - H. Must not be under a current suspension of favorable personnel actions per AR 600-8-2.
 - I. All applicants must submit to drug testing (urinalysis) upon entry on active duty, and will be subject to periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD periods.
 - J. All applicants/employees are required to continue attending all IDT and AT periods while on Counterdrug orders however, you will no longer receive a monthly drill check.
 - K. Funding is year to year; therefore orders will be produced annually and can be amended at any time due to funding issues or lack of performance.
 - L. AGR applicants must REFRAD IAW AR 600-8-24 to perform FTNGDCD.
2. National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to adhere to the strict military Standards of Conduct. Outside employment, associations, and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval of the CDC.
 3. Obtain a Counterdrug application by calling or emailing SGM Doug Kruse at (515) 727-3614 or douglass.e.kruse.mil@army.mil. Application packets will be emailed back or mailed to:

Iowa Counterdrug Task Force
ATTN: SGM Doug Kruse
Camp Dodge JMTC, Bldg. 3585
7105 NW 70th Ave
Johnston, IA 50131-1824
 4. Board and interview details will be forthcoming once applications have been reviewed.