

# IOWA ARMY AGR VACANCY ANNOUNCEMENT

IOWA NATIONAL GUARD  
NGIA-HRO-AGR  
7105 NW 70TH AVENUE  
JOHNSTON, IOWA 50131-1824

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**Announcement Number: 24-089AR**

**Closing Date: 10-May-24**

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**POSITION DESCRIPTION:**

**POSN TITLE** OPNS/EXER/TRNG NCO (JOC/EOC)

**MOS/AOC:** 00F **VICE:** CAHALAN

**Max:** E-7 **Min:** E-6 Promotable

**SELECTING SUPERVISOR INFO:**

LTC Kerri Lewers, (515) 252-4947,

kerri.c.lewers.mil@mail.mil

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**UNIT OF ASSIGNMENT:**

JFHQ

JOHNSTON, IA 50131

**MPCN #:** IA01422113

**PARA/Lin** 219/13

**Permanent Change of Station (PCS)**

**may be authorized if in the best interest of the government.**

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**WHO MAY APPLY:** Current (Title 32) AGR IAARNG members.

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**AREA OF CONSIDERATION:**

Must meet position grade requirements above. If not MOS/AOC qualified, selectee must become qualified in advertised MOS/AOC within one year of hire. Applicants not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. Soldiers must meet the qualifications for entry and subsequent service eligibility requirements of AR 135-18, Table 2-1. Soldiers must meet the minimum ASVAB and PULHES requirements per DA PAM 611-21, applicants not meeting minimum requirements will be returned without action.

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**INITIAL**

**\*\*\*\*\*Checklist must accompany all applications\*\*\*\*\***

**TO BE COMPLETED BY LATERAL APPLICANTS ONLY**

I, \_\_\_\_\_, am requesting consideration for the above listed vacancy announcement in accordance with The Iowa Army National Guard Priority Placement Plan-Enlisted policy dated 10 March 2020. This position is subject to be boarded for any on board AGR lateral applicant(s). You must provide the following and initial each line:

- \_\_\_\_\_ 1. Certified copy of Soldier Record Brief.
- \_\_\_\_\_ 2. Last five NCOERs.
- \_\_\_\_\_ 3. If applicable, DA Form 3349 and/or MMRB results.
- \_\_\_\_\_ 4. Copy of AFPT/ACFT History Report from DTM Must have record ACFT within 6 months.
- \_\_\_\_\_ 5. Copy of Weight Control History Report from DTMS.
- \_\_\_\_\_ 6. If applicable, a copy of waiver request per AR 135-18 Table 2-4 and/or NGR 600-5.

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature

**TO BE COMPLETED BY EPS FILL APPLICANTS ONLY**

I, \_\_\_\_\_, am requesting consideration as for the above listed vacancy announcement, in accordance with The Iowa Army National Guard Priority Placement Plan-Enlisted policy dated 10 March 2020, I know and understand the following (you must initial each line):

- \_\_\_\_\_ 1. This position will not be boarded for promotion. The first eligible applicant from the EPS List will be selected.
- \_\_\_\_\_ 2. My application does not guarantee selection.
- \_\_\_\_\_ 3. If selected for this position, I may not decline the assignment.
- \_\_\_\_\_ 4. In order for promotion, I must meet the criteria set forth in AR 600-8-19.
- \_\_\_\_\_ 5. I am not within my 24 month stabilization period of my initial tour.

I have completed this application with the knowledge and understanding that any and all items contained within my Official Military Personnel File (OMPF) may be subject to investigation. I consent to the release of information provided to personnel specialists for the purpose of employment.

Applicant's signature

**\*\* DO NOT SUBMIT APPLICATIONS WITH STAPLES, TABS, OR IN BINDERS \*\***

**CAUTION:**

If your application packet does not provide all the information requested on the checklist above, you will not be considered for the position. ONLY complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

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**MOS REQUIREMENTS:**

Position is MOS immaterial

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**DESCRIPTION OF DUTIES:**

Position Description: Battle Desk NCO

Maintain day-to-day Joint Operations in the JOC to include all daily, weekly, and monthly checks and reports. Maintain situational awareness of world-wide events and ensure all events that directly affect the Iowa National Guard are reported to state leadership and National Guard Bureau in a timely manner through the CCIR process. Provide guidance to the command in all areas of domestic operations. Maintain operational budget account totaling over \$210,000 and accountability of JOC equipment. Ensure assigned personnel are properly trained in both common Soldier skills and all special tasks required for the Joint Emergency Operations Center. Coordinate with various civil agencies in all aspects of Homeland Security / Homeland Defense. Full-time Joint Task Force Current Operations NCOIC. Maintain and update JOC Current Operations SOP and Battle Desk SOP.

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**QUALIFICATION REQUIREMENT FOR ASSIGNMENT:**

1. Must meet requirements as stated in the "Areas of Consideration".
2. Must meet medical standards IAW AR 40-501 and AR 600-9, as appropriate.
3. Must be qualified for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501 and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above.
4. Periodic Health Assessment (PHA) or date of physical must be within 12 months of closing date of announcement.
5. Must be able to meet all military education and FTUS requirements in accordance with AR 135-18, NGR 600-5, and current policies/directives. Failure to do so will result in separation.
6. Current on-board AGRs must have a passing ACFT and Height and Weight on record within 6 months of application submission.
7. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
8. Must not have any unfavorable actions of any kind and not be flagged.
9. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duties in assigned MOS.
10. A secret security clearance is required for this position. Failure to maintain the proper security clearance will result in termination of employment.
11. If not MOS or AOC qualified for position as stated above, applicant will be required to become qualified for position within one year of start date. Must not have a permanent profile that would prevent attendance at required MOS Training.
12. Enlisted promotion eligibility based on requirements of AR 600-8-19.
12. Warrant Officer promotion eligibility based on requirement of NGR 600-101.
12. Officer promotion eligibility based on requirements of NGR 600-100.

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**APPLICATION RECEIPT:**

All applications must be received in the Human Resources Management Office by the closing date of the announcement to include mailed applications. Applications received after 1630 on the closing date will not be considered. It is the responsibility of the applicant to ensure all documents are included, signed and received prior to the closing date and time.

Applications packets must arrive at The Iowa National Guard, ATTN: NGIA-HRO-AGR, JFHQ-RM 215, 7105 NW 70TH Avenue, Johnston, Iowa 50131-1824. Mailing of application packets using military postage is prohibited. Applications can be emailed to ng.ia.iaarng.mbx.hro-agr@army.mil. This mailbox doesn't accept encrypted emails. Please remove PII from your application before submitting. When submitting an application electronically, submit entire packet as one document.

**THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER:**

Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age, or gender.

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:**

This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

**QUESTIONS ABOUT POSITION OR BOARD INFORMATION:**

Contact Selecting Supervisor listed in the top right hand corner of page one.

**QUESTIONS ABOUT POSTING:**

515-252-4514 or 515-252-4751