



**IOWA ARMY NATIONAL GUARD**  
Camp Dodge Joint Maneuver Training Center  
7105 NW 70th Avenue  
Johnston, Iowa 50131-1824

NGIA-TCU-CDR

01 March 2024

MEMORANDUM FOR RECORD

SUBJECT: Garrison Command Policy 5, Snow Emergency Ordinance, Camp Dodge Joint Maneuver Training Center (CDJMTC)

1. Reference: Garrison Command Policy 4, Winter Operations on Camp Dodge Joint Maneuver Training Center dated 01 March 2024.
2. In anticipation of adverse winter weather, CDJMTC may implement this “Snow Emergency Ordinance Policy” by declaring that the “CDJMTC Snow Emergency Ordinance” is in effect. Building Managers on CDJMTC will receive the declaration via email and will further distribute the declaration within their activity. When a Snow Emergency Ordinance is declared, CDJMTC Tenants and Activities will implement the following actions:
  - a. Move all GSA, State and TDY vehicles to the building’s designated consolidated parking location. The consolidation of vehicles allows snow removal equipment to operate unimpeded and provide a cleaner, safer parking lot environment for building occupants.
  - b. Ensure local snow removal equipment and de-icing chemicals are available and in quantities sufficient for building occupants to shovel snow and apply de-icing chemicals as necessary to sustain a safe environment.
  - c. Conduct snow removal and de-icing chemical application operations within you own capacity; entries and exits to buildings must receive priority effort.
3. When a Snow Emergency Ordinance is declared, CDJMTC Department of Public Works (DPW) will:
  - a. Apply liquid Brine (de-icing) chemicals to primary roads, primary sidewalks, and authorized parking lots prior to any anticipated snow precipitation.
  - b. Remove accumulated snow from roads and sidewalks. Every effort will be made to remove accumulated snow prior to building and parking occupancy, but weather conditions may require snow removal during peak occupancy.
4. Priority of effort for snow removal is designated in memorandum “Winter Operations on Camp Dodge Joint Maneuver Training Center (CDJMTC)” dated 01 March 2024.

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5. During periods of heavy snow and ice, the East entrance off NW Beaver Driver will be closed. The gate will re-open once deemed safe by Department of Public Works and Camp Dodge Operations team.
6. CDJMTC Operations is responsible for the declaration of the Snow Emergency Ordinance to tenants and building supervisors.
7. Point of contact for this policy is CDJMTC Operations at 515-252-4635 or 515-252-4690.

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Commanding