IOWA ARMY NATIONAL GUARD



Camp Dodge Joint Maneuver Training Center
7105 NW 70th Avenue
Johnston, Iowa 50131-1824

NGIA-TCU-CDR 15 February 2024

MEMORANDUM FOR RECORD

SUBJECT: Garrison Command Policy 4, Winter Operations, Camp Dodge Joint Maneuver Training Center (CDJMTC)

- 1. The Department of Public Works (DPW) is responsible for snow removal efforts on CDJMTC.
- 2. The priorities of work for snow removal operations are (see enclosed priority map):
 - a. Primary roads
 - b. Primary parking lots (A1, S29/PT01, S70, S60, B61)
 - c. Billeting chargeable quarter (occupied)
 - d. CDJMTC occupied building parking lots
 - e. Main sidewalks
 - f. All other activities
- 3. During heavy periods of snow and ice, the East entrance off Beaver Drive will be closed. The gate will re-open once cleared for safe operations by DPW. DPW Operations will communicate the opening and closing of the East entrance.
- 4. Snow shovels are available at the State Warehouse in building W7. Sidewalk and entryway clearing to facilities is the responsibility of each CDJMTC building manager (IAW INGR 1). If additional assistance is required, please contact DPW Grounds Supervisor at (515) 650-7814. Each building manager will designate an internal system among staff members to clear entryways and sidewalks as soon as possible in the safe operation of CDJMTC.
- 5. Ice melt is available at the State Warehouse in building W7. Building managers will ensure ice melt is available and applied to minimize the risks of personnel falling when entering and exiting building on CDJMTC.
- 6. Residential housing tenants must have all personally owned vehicles parked in a fashion not to impede the operation of snow removal equipment. Snow removal crews

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will not remove snow near privately owned vehicles (POVs). Sidewalk snow removal is the responsibility of each residential housing tenant.

- 7. POVs, federal and state vehicles left overnight are required to be moved to areas which do not impede with the snow removal operation. Building managers will coordinate with DPW Supervisor (515) 252-4960 and designate one area of the parking lot to store overnight vehicles. Any staff member leaving a vehicle for an extended period, for any reason, is required to utilize the parking area designated as winter overnight parking. POVs are subject to towing at the owner's expense if left overnight in non-designated parking lots.
- 8. Point of contact for this policy is Chief of Public Works at 515-252-4960 or 515-214-7476.

Encl
CDJMTC Snow Removal Map

JONATHAN L. BORG LTC, LG, IA ARNG Commanding

