

HOW TO APPLY FOR GI BILL® BENEFITS

TAKE THESE
STEPS TO START
EARNING YOUR
DEGREE!



STEP 1: APPLY FOR YOUR CERTIFICATE OF ELIGIBILITY (COE)

- Have all of the required information before you start. You must complete the form in one session – there is no option to save and come back later
- Go to www.va.gov, click “Apply for Education Benefits”
- Click on “Find your education benefits form”, under “How Do I Apply?”
- Answer the questions by clicking the appropriate bubble until you reach “Apply Now”
- The VA will process your application in approximately 30 days and you will receive a Certificate of Eligibility (CoE) in the mail
- Call 888-GIBILL-1 to check the status of your application

STEP 2: REGISTER FOR CLASSES

- Register for classes as soon as your school’s registration period opens
- Contact your School Certifying Official (SCO) and provide a copy of your CoE

STEP 3: VERIFY ATTENDANCE

- While in school, you must verify your enrollment EVERY MONTH to receive your next monthly deposit
- Complete your monthly verification either way:
 - Call: 1-877-823-2378
 - Go online at: www.gibill.va.gov/wave and verify attendance through the Web Automated Verification of Enrollment (WAVE)

STEP 4: NEXT SEMESTER

- Do not repeat the application on va.gov unless changing schools or degree plans
- As soon as registration for the next term opens, register for classes early and make another appointment with your SCO

FOR MORE INFORMATION:

- Contact your Iowa Education Services Office: (515) 252-4468
- Visit us Online: www.iowanationalguard.com/education

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at www.benefits.va.gov/gibill.



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