



IOWA ARMY AGR VACANCY ANNOUNCEMENT

HUMAN RESOURCES OFFICE/AGR IOWA NATIONAL GUARD 7105 NW 70TH AVENUE JOHNSTON, IOWA 50131-1824		ANNOUNCEMENT NUMBER: 10-013AR	CLOSING DATE: 5 February 2010
POSITION DESCRIPTION: Maint Mgt Officer AOC: 91A VICE: CPT Smoot		Selecting Supervisor: MAJ Brooks Ph# (515) 727-3544	
* Position open to <input checked="" type="checkbox"/> Male <input checked="" type="checkbox"/> Female		GRADE: Minimum: O-2 Promotable Maximum: O-3	
* Due to restrictions in assignment to certain units and MOSs some positions may have gender restrictions.			
UNIT OF ASSIGNMENT: NMTC Johnston, IA 50131	MPCN # 1824-005 PARA/Line # 106-01	<input type="checkbox"/> Permanent Change of Station (PCS) is not authorized for this position. <input checked="" type="checkbox"/> Permanent Change of Station (PCS) may be authorized if in the best interest of the government.	
WHO MAY APPLY: <input type="checkbox"/> Current members of the IAARNG <input checked="" type="checkbox"/> Current (Title 32) AGR IAARNG members <input type="checkbox"/> Nationwide - All Branches of military service and prior service. Must become a member of the IAARNG			
ADDITIONAL RESTRICTIONS: None		ASVAB Line Score:	PULHES:

DESCRIPTION OF DUTIES: *SEE REVERSE SIDE OF THIS ANNOUNCEMENT*

AREA OF CONSIDERATION: Open to current AGR members of the IAARNG in the grade of O-2(P) thru O-3. If not AOC qualified, selectee must become qualified in advertised MOS within one year of hire. Applications not meeting eligibility criteria, unless a waiver is authorized by NGR 600-5 or AR 135-18, will not be considered and will be returned to the applicant without action. AGR Soldiers within the first 18 months of their current AGR tour must include a request for exception to stabilization policy with the application. Soldier's must meet initial eligibility requirements of Table 2-1 and 2-2, AR 135-18 and be in compliance with DA PAM 611-21.

APPLICATION DOCUMENTATION

(Qualified applicants may submit applications as described below to the address in the upper left hand corner of this announcement.)
(Applications received after the closing date will not be considered.)

******* Checklist must accompany all applications *******

Initial

- _____ 1. NGB Form 34-1 Oct 02 Application for Active Guard/Reserve (AGR). **Application must be signed.**
- _____ 2. Certified copy of DA Form 2-1 signed or ERB/ORB, certified by unit or PSB/PAC.
- _____ 3. Copy of all DD Form 214's (must show reenlistment code) and NGB 22's.
- _____ 4. Last five NCOERs/OERs. Submit a memo explaining reason(s) for any missing NCOER/OER.
- _____ 5. Most current MEDPROS print out.
- _____ 6. If applicable, DA Form 3349 and/or MMRB results.
- _____ 7. Copy of DA Form 705 (APFT). Must have successfully passed most recent APFT within 12 months of closing date of announcement. DA 5500-R/DA 5501-R (Body fat Content Worksheet) (if applicable).
- _____ 8. Certified Statement from the Command that you are not under any flagging action. Must be within 30 days of closing date.
- _____ 9. NGB 23B (RPAM Statement) for NG, ARPC 249 for USAR of Statement of Service.
- _____ 10. Copy of individual PQR.
- _____ 11. Full length photograph in Class A Uniform, taken within last 12 months. (Not required if applicant will appear before the AGR selection board).
- _____ 12. Copy of waiver request if required per AR 135-18 Table 2-2, NGR 600-5, or stabilization, must be submitted with application.
- _____ 13. **OFFICERS ONLY** If announcement restricts to promotable in any grade, Individual must be promotable by closing date of announcement. Documentation supporting promotion eligibility date must be attached.

APPLICATION RECEIPT: ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES MANAGEMENT OFFICE NLT 1630 HOURS ON THE CLOSING DATE OF THE ANNOUNCEMENT.

**** DO NOT SUBMIT APPLICATIONS WITH STAPLES, TABS OR IN BINDERS ****

CAUTION: If your application packet does not provide all the information requested on checklist listed on page one of this announcement, you will lose consideration for the job. **ONLY** complete applications will be considered. Applicants are responsible for maintaining a copy of their application.

Application packets must arrive at The Iowa National Guard, ATTN: HRO-AGR, Camp Dodge, 7105 NW 70th Avenue, Johnston, Iowa 50131-1824 **no later than 1630 hours on the closing date of the vacancy announcement**. Applications received after the close of business on the closing date will not be considered. Mailing of application packets using military postage is prohibited. **Applications can be emailed to IA-HRO_AGR@ng.army.mil**

DESCRIPTION OF DUTIES:

Responsible for the supervision, leader development and resource management of the Field Maintenance (FM) Facility to include military personnel and federal technicians. Advise the NMTC Maintenance Management Officer (MMO) on operations and training missions. Identifies and coordinates with the Command on future construction and forecasts budget requirements as well as executes current year finds IAW approves obligation plans. Responsible for ensuring the FM training platform is current and relevant to the Army's needs to support sustainment operations. Responsible for analyzing, writing and executing operation orders, operation plans and directives. Responsible for developing and maintaining the internal and external FM training SOP. Manages and prioritizes critical logistic tasks to ensure the facility stays relevant to meet the Army's current needs. Responsible for training and mentoring Shop Officers as well as providing written evaluations and after-action reviews to rotational units. Advises and executes quality objectives in the FM facility. Ensures FM Staff stays current and competent in the training requirements for the rotational units. Performs other duties as assigned

QUALIFICATION REQUIREMENTS FOR ASSIGNMENT

1. Must meet requirements as stated in the "Areas of Consideration".
2. Must be able to serve at least 5 years in an active military status prior to completing 18 years of active Federal Service, and be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date.
3. Must meet medical standards IAW Chapter 3, 4 or 5 of AR 40-501 and AR 600-9, as appropriate.
4. Must be qualified for initial entry into or for continued service in the AGR Program IAW AR 135-18, NGR 600-5, AR 40-501, and be capable of performing the duties assigned and implied by grade, MOS, and position as prescribed above. Iowa AGR's must have already completed first 18 months of tour unless stabilization waiver is approved.
5. Periodic Health Assessment (PHA) or Physical date must be within 12 months of closing date of announcement.
6. Must possess a valid civilian vehicle operator's permit and be able to operate any military vehicle assigned to the organization.
7. Soldiers will participate in physical fitness training and take the Army Physical Fitness Test semi-annually.
8. Must be able to meet all military education and FTUS requirements in accordance with NGR 600-5, NGR 600-100 and current policies/directives.
9. Must attend and successfully complete the appropriate FTUS training requirement at the National Guard Professional Education Center (PEC) for position within 12 months of assignment for retention in position and continuation In the Active Guard/Reserve (AGR) Program. Failure to do so will result in separation.
10. Must not have any unfavorable actions of any kind. Must not be flagged, and must not have permanent profile that would prevent successful completion of a retention/period physical.
11. Must attend all Inactive Duty Training (IDT) and Annual Training (AT) periods and perform duty in the assigned MOS.
12. Must be able to obtain a security clearance if required for the grade and duty position of assignment within one year.
13. Initial entry applicants SSG and above not MOS qualified for advertised position will be reduced to E-5 IAW AR 135-18.
14. If not MOS qualified for position as stated above, applicant will be required to become MOS qualified for position within 1 year of start date. (unless MOS restrictions apply)
15. Applicants who voluntarily separate from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation without an NGB waiver (Waiver request must be submitted with application).
16. Enlisted Promotion eligibility based on Enlisted Promotion System (EPS).
17. Control Grade promotions are contingent on availability of control grade.

THE IOWA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER: Eligible applicants will be considered without regard to race, sex, religion, national origin, political affiliation, marital status, age or gender.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the widest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

QUESTIONS ABOUT POSTING: SFC Keith Lord richard.lord@us.army.mil 515-252-4276
SSG Elasia Deojay elasia.deojay@us.army.mil 515-252-4679

QUESTIONS ABOUT POSITION: Contact Selecting Supervisor listed in the top right hand corner of page one.